



STEVEN M. FULOP
MAYOR OF JERSEY CITY

CITY OF JERSEY CITY
DEPARTMENT OF ADMINISTRATION
DIVISION OF HUMAN RESOURCES

CITY HALL | 280 GROVE STREET | JERSEY CITY, NJ 07302
P: 201 547 5217



JOANNE ROSA
DIRECTOR

Job Opening:
Laborer 1

Department: Public Works

Division: Sanitation

Exempt/Non-Exempt: Non-Exempt

Union/Management: Local 641

Full-Time/Part-Time/Seasonal: Full-Time

Workweek: Monday-Friday, 7:00 AM – 3:00 PM

Salary: \$41,600 Based on qualifications and experience. Competitive Jersey City retirement and health benefits packages are available, including pension, dental, medical, prescription, FSA (flexible spending account), life insurance, and more.

The City of Jersey City is seeking a laborer for the Division of Sanitation in the Department of Public Works. This position will be responsible for performing varied types of manual and unskilled laboring work and may require driving a truck in connection with laboring work on occasion.

Job Duties:

- Loads lifts, and moves supplies, furniture, and equipment.
- Digs trenches and does manual grading.
- Cleans incinerators.
- Collects rubbish and other refuse.
- Cuts grass and trim hedges.
- Waters lawns, flowers, and vegetable beds.
- Loads and unloads trucks.
- Shovels snow, gravel, and sand.
- Whitewashes walls.
- Places forms used in concrete work.
- Performs cold patching.
- Cleans up underbrush, foliage, vines, and weeds.
- Cuts down trees.
- Digs out stumps of trees, and digs out and destroys poisonous vines, weeds, and undergrowth.
- Learns to operate construction and/or maintenance equipment.
- May learn to operate a pneumatic drill.
- May learn to operate and make minor repairs to the street, road, and related public works equipment.
- May rake asphalt mixtures used in paving to proper thickness and grade.
- May distribute asphalt mixtures to eliminate hollows and high spots on the surface under the construction or repair.
- May patch joints and edges of pavement with asphalt cement.
- May tamp and smooth asphalt pavement.

The City of Jersey City is an Affirmative Action/Equal Employment Opportunity Employer and complies with all applicable federal and state laws, rules and regulations relating to anti-discrimination and anti-harassment.



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- Cleans sludge beds.
- Sweeps streets and sidewalks, and cleans sewers.
- Pries and hammers apart sections of wall and roof.
- Perform other duties as assigned.

**Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.*

Required Education:

High School Diploma or GED required.

Required Experience:

One (1) year of experience in performing labor manual and unskilled labor work is preferred.

Required License:

Appointees must possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

Essential Skills:

- Knowledge of the methods, materials, and supplies used to perform varied types of manual and unskilled tasks.
- Ability to perform manual tasks either alone or as a member of a group.
- Ability to perform heavy manual labor for prolonged periods under varying temperatures and climatic conditions.
- Ability to follow prescribed instructions.
- Ability to learn to use the tools and equipment needed to perform routine, unskilled labor tasks.
- Ability to follow safety precautions in the operation of assigned tools and equipment.

This is a Civil Service Job and you must eventually pass and qualify for the applicable Civil Service title.

To apply for this job with the City of Jersey City, please fill out our Employment Application.

Please note that this role is subject to the residency requirements set forth by the NJ First Act.