APPLICATION FOR CERTIFICATE OF NO EFFECT OR CERTIFICATE OF APPROPRIATENESS

Approval valid for 1 year (pursuant to §345-30.B.2 of the Jersey City Municipal Code)

<table>
<thead>
<tr>
<th>Certificate of No Effect</th>
<th>Certificate of Appropriateness</th>
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</thead>
<tbody>
<tr>
<td>Director, Division of City Planning</td>
<td>Chairman, Historic Preservation Commission</td>
</tr>
<tr>
<td>Historic Preservation Officer</td>
<td>Commissioner, Historic Preservation Commission</td>
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</tbody>
</table>

Condition(s) of Approval:

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Historic District:

SHADED AREA BELOW FOR STAFF USE ONLY

Application H18- ___________  Certificate of No Effect ___________
Date Received ___________ 2018  Certificate of Appropriateness 
Fee Collected $ ___________  PBd or ZBA Approvals Required? _________

Redevelopment Plan Area (If Applicable): _______________________________________________________________________

Applicant Information

Print Name: ______________________________________  
Mailing Address:___________________________________ 
__________________________________________________  
Relationship to Owner:______________________________  
Daytime Phone #:___________________________________  
Fax #:_____________________________________________  
Email: ____________________________________________

I am the applicant proposing the work referenced herein. The information herein is correct and complete to the best of my knowledge.
Signature: ________________________________________

Landowner Information

Print Name:_______________________________________  
Mailing Address:___________________________________ 
__________________________________________________  
Daytime Phone #:___________________________________  
Fax #:_____________________________________________  
Email: ____________________________________________

I, the owner of the application property, being familiar with the work proposed, I give my permission for same. The information entered is correct and complete to the best of my knowledge.
Signature:_________________________________________

Existing Use (circle one)

-Residential-     -Commercial-     -Mixed-     -other-
Number of Dwelling Units: __________________________  
Detailed Description of Use:___________________ 
__________________________________________________  
__________________________________________________

Proposed Use (circle one)

-Residential-     -Commercial-     -Mixed-     -other-
Number of Dwelling Units: __________________________  
Detailed Description of Proposed Use: _________________
__________________________________________________  
__________________________________________________

Historic Preservation Investment Tax Credits

If you plan to take advantage of the Federal Income Tax Credit Program, please contact the Historic Preservation Office of New Jersey at (609) 984-0140 before you begin any work. You may contact them for more information.

Please indicate if an application for grant funding or other government sponsored financing is proposed/approved for this project:

Agency/Source:__________________________________ Approved_______ Pending_______
Work to be covered by grant or other government financing:

________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
Work Description

1. Circle all items that describe the work you are proposing

Exterior:  -cleaning- -repointing- -repair facade- -painting- -replace missing architectural elements- - replace door-
-repair/replace sidewalk- -replace windows- -repair windows- -rebuild to original profile- -front yard-
-replace fencing/railing- -electrical- -repair/replace roof- -building addition- -deck- -fire-escape-
-rooftop appurtenances- -awnings-

Interior:  -carpentry- -plumbing- -heating- -electrical- -kit/bath renovations- -entranceway change-

2. Write a detailed description of all proposed work below (attach more sheets if necessary) Please Print:
____________________________________________________________________________________________________________
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Application Instructions

When an Application to the Historic Preservation Commission is required
Any development, construction, alteration, rehabilitation or repair of any sign, building or property within the four designated Historic Districts of the City or a landmark building, requires the owner of the property to first secure a Certificate of No Effect (CoNE) or a Certificate of Appropriateness (CoA) from the Jersey City Historic Preservation Commission (HPC), whether or not a construction permit is required.

You are applying to receive either a Certificate of No Effect or a Certificate of Appropriateness
These Certificates are obtained by submitting this completed application, descriptive materials, and fee to the Historic Preservation Officer (HPO) at the Division of City Planning, located at City Hall Annex- 2nd Flr. Rm 406 One Jackson Square A/K/A 360 MLK Drive JC,NJ 07305. Hours: 9:00am - 4:30pm Phone #: (201) 547-5010  FAX # (201) 547-4323
All applications will be reviewed by the HPO who may issue a CoNE if the proposed work is for minor alteration or ordinary maintenance repair and will not effect the historic character of the property. If the proposed work would substantially alter the existing character of the property, the HPO may refer the application to the HPC. The HPO shall refer all applications for new construction, alterations, relocation or demolition to the HPC for hearing. If approved by the HPC, a CoA will be issued.

Standards and guidelines which must be followed (copies available at the Division of City Planning)
The Land Development Ordinance of the City of Jersey City outlines the HPC application process and contains the zoning standards for development in the Historic District. The Ordinance also contains Historic Preservation Design Guidelines and other guidelines to assist the public in applying to for historic approvals and to enunciate Commission policy.

Descriptive Materials required to be submitted with this application
- Appropriate sketches and/or signed architectural drawings
- Color and materials samples and manufacturer specifications of all materials to be used including catalog sheets, sample paint chips, etc.
- A current color photograph of the existing building facade showing details
- 1938 Tax Assessor’s photo, if applicable and not already on file (generally available at the Tax Assessor’s Office, City Hall)

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<thead>
<tr>
<th>Historic Preservation Commission Applications</th>
<th>Non-Refundable</th>
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<tbody>
<tr>
<td><strong>CERTIFICATE OF NO EFFECT</strong></td>
<td></td>
</tr>
<tr>
<td>Residential</td>
<td></td>
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<tr>
<td>Interior Work Only</td>
<td></td>
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<tr>
<td>Exterior Work Only or Interior and Exterior work filed concurrently</td>
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<tr>
<td>Sidewalk repair/replacement when not filed concurrently with other work</td>
<td></td>
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<tr>
<td>Non-Residential</td>
<td></td>
</tr>
<tr>
<td>With Principal Building</td>
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<tr>
<td>Without Principal Building</td>
<td></td>
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<tr>
<td>Unlit interior window sign ONLY</td>
<td></td>
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<tr>
<td>Sidewalk repair/replacement when not filed concurrently with other work</td>
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<tr>
<td>$10 per affected unit to a maximum of $60.00</td>
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<tr>
<td>$20 per dwelling unit to a maximum of $750</td>
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<tr>
<td>$20 per dwelling unit to a Maximum of $60</td>
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<td>$40 per 1,000 square feet GFA or part thereof</td>
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<td>$40 per 1,000 square feet of lot area or part thereof</td>
<td>$40.00</td>
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<td>$40 for first 25 linear feet of frontage, additional $20 for each 25 feet of frontage over 25 or part thereof</td>
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| **CERTIFICATE OF APPROPRIATENESS (COA)**    |                |
| Residential                                  |                |
| New Construction on Vacant Land              | $500           |
| All Others:                                  |                |
| 1-4 Dwelling Units                           | $100           |
| 5 Dwelling Units or over                     | $20 per dwelling unit to a maximum of $1,000 |
| Non-Residential                              |                |
| Exterior Sign application only               | $100           |
| With Principal Building                      | $100 per 1,000 square feet of GFA or part thereof |
| Without Principal Building                   | $100 per 1,000 square feet lot area or part thereof |
| Outdoor Café ONLY                           | $100           |
| Extension of COA Approval                    | $200           |