

Resolution of the City of Jersey City, N.J.

File No. Res. 22-576
Agenda No. 10.38
Approved: Aug 17 2022



RESOLUTION OF THE MUNICIPAL COUNCIL OF THE CITY OF JERSEY CITY AUTHORIZING THE ACCEPTANCE AND EXECUTION OF A GRANT AGREEMENT BETWEEN THE CITY OF JERSEY CITY AND THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR FUNDING UNDER THE COMMUNITY SERVICES BLOCK GRANT FOR FY 2022

COUNCIL offered and moved adoption of the following resolution:

WHEREAS, the New Jersey Department of Community Affairs (DCA) has been designated as the State Agency to administer and supervise the federal Community Services Block Grant (CSBG); and

WHEREAS, the New Jersey Department of Community Affairs awarded the City of Jersey City approximately \$964,360 for the CSBG FY2022 Program; and

WHEREAS, the City of Jersey City (City), through its Division of Community Development (DCD), desires to accept Grant Agreement No. 2022-05235-0201 from the DCA; and

WHEREAS, the DCA has issued the City an initial allocation of \$342,611.00 for the operation of the CSBG Program; and

WHEREAS, this allocation represents a portion of the total grant award of approximately \$964,360; and

WHEREAS, the City recognizes that the DCA may offer a lesser or greater amount upon receipt of the final Grant Agreement from the DCA; and

WHEREAS, While the CSBG funds are accessible from October 1, 2021, through September 30, 2022, the DCA authorizes DCD to execute the CSBG grant funds from the period of January 1, 2022, through December 31, 2022; and

WHEREAS, this Grant Agreement will be effective January 1, 2022, through December 31, 2022; and

WHEREAS, DCA granted the City an extension to execute funds until June 30, 2023; and

WHEREAS, no local cash match is required by the City under this Agreement; and

WHEREAS, the City's Division of Community Development recommends the acceptance of this Grant Agreement as being in the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the City of Jersey City that:

1. The City of Jersey City is hereby authorized to accept and execute Grant Agreement No. 2022-05235-0201 from the New Jersey Department of Community Affairs for funding under the federal Community Services Block Grant;
2. Be it further resolved, that the Mayor or Business Administrator is authorized to sign the Community Services Block Grant Agreement and any other documents necessary in connection therewith;
3. The City of Jersey City hereby accepts the Community Services Block Grant funds in the initial amount of \$342,611 and any additional funding from the New Jersey Department of Community Affairs for Fiscal Year 2022;
4. Upon receipt of full funding from the New Jersey Department of Community Affairs, the Mayor or Business Administrator, through the City's Division of Community Development, may increase the Community Services Block Grant funding to reflect the total amount of the funding level; and

Resolution of the Municipal Council of the City of Jersey City Authorizing the Acceptance and Execution of a Grant Agreement Between the City of Jersey City and the New Jersey Department of Community Affairs for Funding Under the Community Services Block Grant for FY 2022

5. The City's Office of Management and Budget is hereby authorized to establish and increase the proper accounts for these Community Services Block Grant funds.

Resolution of the Municipal Council of the City of Jersey City Authorizing the Acceptance and Execution of a Grant Agreement Between the City of Jersey City and the New Jersey Department of Community Affairs for Funding Under the Community Services Block Grant for FY 2022

APPROVED AS TO LEGAL FORM



 Business Administrator



 Corporation Counsel

Certification Required

| RECORD OF COUNCIL VOTE - Aug 17 | | | | | | | | | | | | 8-0 | | | |
|---------------------------------|-----|-----|------|--------|---------|-----|-----|------|--------|---------------------|-----|-----|------|--------|---------------------|
| | AYE | NAY | N.V. | Absent | | AYE | NAY | N.V. | Absent | | AYE | NAY | N.V. | Absent | N.V. - (Abstain) |
| RIDLEY | ✓ | | | | SALEH | ✓ | | | | DEGISE | ✓ | | | | |
| PRINZ-AREY | ✓ | | | | SOLOMON | ✓ | | | | RIVERA | ✓ | | | | |
| BOGGIANO | | | | ✓ | GILMORE | ✓ | | | | WATTERMANN, PRES | ✓ | | | | |

Adopted at a meeting of the Municipal Council of the City of Jersey.



 President of Council



 City Clerk

Resolution of the Municipal Council of the City of Jersey City Authorizing the Acceptance and Execution of a Grant Agreement Between the City of Jersey City and the New Jersey Department of Community Affairs for Funding Under the Community Services Block Grant for FY 2022

RESOLUTION FACT SHEET -

This summary sheet is to be attached to the front of any resolution that is submitted for Council consideration. Incomplete or vague fact sheets will be returned with the resolution.

Project Manager

| | | | |
|--|---|--------------|--------------------|
| Deja Anderson, Director, Division of Community Development | | 201-547-5304 | DAnderson@jcnj.org |
| Department | Department of Housing, Economic Development, and Commerce | | |
| Division | Division of Community Development | | |

Note: Project Manager must be available by phone during agenda meeting (Wednesday prior to council meeting @ 1:00 p.m.)

| | |
|---------|--|
| Meeting | Regular Meeting of Municipal Council - Aug 17 2022 |
|---------|--|

Purpose

The City of Jersey City's (City) Division of Community Development (DCD) is respectfully requesting the City's Municipal Council to approve the acceptance and execution of a Community Services Block Grant (CSBG) from the New Jersey Department of Community Affairs for an initial amount of approximately \$342,611.00 of the \$964,360.00 in total grant funding for FY2022. The Community Services Block Grant (CSBG) is an anti-poverty grant that provides funding to various social service agencies. Services range from educational programs to low-income youth to Meals on Wheels programs for senior citizens. The goal of the CSBG is the reduction of poverty, the revitalization of low-income communities and the empowerment of low-income families and individuals to become fully self-sufficient. DCA is the New Jersey CSBG administrative department. Pursuant to the DCA, funds for this CSBG are available for one (1) fiscal year. The program year of operation for this grant is January 1, 2022– December 31, 2022. Initial Allocation: \$342,611.00 Total FY2022 Allocation: \$964,360.00 Account No. 2022-05235-0201

Type of award:

HUD (Federal) CSBG funding

ATTACHMENTS:

CSBG FY22 MEMO Acceptance and Execution Resoution City Council
 CSBG FY22 AWARD LETTER Jersey City 6.15.22

Approved by
 Deja Anderson, Director, Division of Community Development
 Annisia Cialone, HEDC Director
 Ray Reddington, Attorney
 John Metro, Business Administrator

Status:
 Approved - Aug 03 2022
 Approved - Aug 03 2022
 Approved - Aug 04 2022
 Approved - Aug 10 2022

Memorandum

To: Members of the Municipal Council of the City of Jersey City

From: Deja Anderson, Director, Division of Community Development

CC: Tichaël Hill, Program Director, Division of Community Development, Alena Eydlish, Esq., - Compliance Officer - Division of Community Development

Date: August 2, 2022

Subject: Resolution of the Municipal Council of the City of Jersey City Authorizing Acceptance and Execution of a Grant Agreement between the City of Jersey City and the New Jersey Department of Community Affairs Funding Under the Community Services Block Grant (CSBG) for FY 2022

The City of Jersey City's (City) Division of Community Development (DCD) is respectfully requesting the City's Municipal Council to approve the acceptance and execution of a Community Services Block Grant (CSBG) from the New Jersey Department of Community Affairs for an initial amount of approximately \$342,611.00 of the \$964,360.00 in grant funding for FY2022.

DCA has been designated as the State Agency to administer and supervise the federal Community Service Block Grand (CSBG). DCA issued the City an initial allocation of \$342,611.00 for the operation of the 2022 Community Services Block Grant (CSBG). This amount represents a portion of the total allocated grant award of \$964,360.00.

The Community Services Block Grant (CSBG) is an anti-poverty grant that provides funding to various social service agencies. Services range from educational programs to low-income youth to Meals on Wheels programs for senior citizens. The goal of the CSBG is the reduction of poverty, the

August 18, 2022

revitalization of low-income communities and the empowerment of low-income families and individuals to become fully self-sufficient.

The CSBG is effective for one (1) calendar year. The program year of operation for this grant is January 1, 2022 through December 31, 2022). Under this Grant Agreement, no local cash match is required by the City.

The City's Division of Community Development (DCD) Staff recommends approval of proposals in four (4) phases, as detailed below:

1. **Threshold eligibility** – applicants must meet the legal requirements established by the New Jersey Department of Community Affairs (DCA) to apply.
2. **Tripartite Board Review** – The overarching purpose of the Tripartite Board is to advise and assist the City's Division of Community Development (DCD) in the administration of the Community Services Block Grant and to encourage awareness of poverty needs within the Jersey City community.

Pursuant to Sections 676B of the Community Services Block Grant Reauthorization Act of 1998, the City must administer its CSBG program through tripartite boards that "fully participate in the development, planning, implementation, and evaluation of the program to serve low-income communities."

Tripartite Board Members will structured in compliance with Section 676(b) of the CSBG Act, as follows:

- **One-third of the Board will be elected local officials, holding office at their time of selection, or their representatives.** If a sufficient number of elected officials or their representatives are not available to serve, appointive public officials or their representatives may take the place of elected officials.
- **At least one-third of the Board membership will be comprised of democratically-selected representatives of low income individuals and families who reside in the City of Jersey City.**

The City will insure that those who currently reside in the City are represented so that they have a strong voice in agency governance and direction and are able to convey to those they represent the presence and significance of community action in their lives.

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Therefore, these candidates for membership on the Board shall be nominated by verified petitions, in accordance with N.J. Stat. § 40A:14-71 *et seq.* Specifically, the one-third shall be selected by the Jersey City Tenant Affairs Board to assure that: these members are representatives of low-income individuals and families who are currently residing in the City, and that they are able to participate actively in the development, planning, implementation, and evaluation of programs funded under this Grant. Each representative of low-income persons must reside in the City and Board members must be consistent with the demographic make-up of the City.

- **The remaining members of the Board shall be chosen from "business, industry, labor, religious, law enforcement, education, or other major groups and interests in the community served."**

For this category, the City shall strive to assure that groups and interests with current influence or resources deemed critical to the success of the City are represented. While the statute does not set term limits for these board members, their role is to reflect and involve key interests and resources within the Jersey City community to guide agency actions and outcomes.

The following members are empowered by the City to participate in board activities and play a role in agency outcomes:

- o **Public Appointee:** Shyrone Richardson, Mayor Aide / Term of Office / to December 31, 2025
- o **Representative of low-income individuals and families:** Barbara Jo Wise, JC Tenant Affairs Board/ to June 7, 2024
- o **Private Representation:** Ravi Parikh, Private Community Representative/ to June 7, 2024

Section 676(b) of the CSBG Act also allows the City to select the Board through another mechanism specified by the State to assure decision-making and participation by low-income individuals in the development, planning, implementation, and evaluation of programs funded."

3. **City Council & Mayor Review** – After the DCD Staff, Committee, and Board Review, both the Jersey City Municipal Council and the City's Mayor shall review the proposed recommendations for a final decision.

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4. A 15% or lesser amount is allocated for administration costs to cover salaries, fringe, training, and monthly expenses for the City's DCD.

The purpose of this Resolution is to authorize the acceptance and execution of a Grant Agreement between the City of Jersey City and The New Jersey Department of Community Affairs (DCA) for an initial allocation of \$342,611.00. This amount represents a portion of the anticipated grant total award of approximately \$964,360.00 for the operation of the activities proposed in the City of Jersey City's Community Services Block Grant (CSBG) FY 2022 application. The term for the CSBG grant is January 1, 2022 through December 31, 2022.

August 18, 2022

| AGENCY | INITIAL FUNDING | FUNDING LEVEL |
|--|------------------------|----------------------|
| Administration | \$122,417 | \$42,846 |
| Act Now Foundation | \$19,500 | \$6,825 |
| Educational Arts Team | \$59,500 | \$20,825 |
| Garden State Community Development Corporation | \$100,000 | \$35,000 |
| Grace Community Services | \$15,000 | \$5,250 |
| Haven Adolescent Community Respite Center | \$19,000 | \$6,650 |
| Hudson Community Enterprises | \$19,500 | \$6,825 |
| Jersey City Department of Health and Human Services | \$251,943 | \$93,265 |
| Jersey City Free Public Library (Succeeding at Work and Life) | \$51,500 | \$18,025 |
| Jersey City Free Public Library (TASC) | \$20,500 | \$7,175 |
| Let's Celebrate | \$49,500 | \$17,325 |
| New City Kids | \$49,500 | \$17,325 |
| Puertorriquenos Asociados for Community Organization Inc. (PACO) | \$29,500 | \$10,325 |
| The Salvation Army (Basic Needs Program) | \$38,500 | \$13,475 |
| The Salvation Army (After School Program) | \$49,500 | \$17,325 |
| The Sharing Place | \$19,500 | \$6,825 |
| Urban League of Hudson County | \$10,000 | \$3,500 |
| Women Rising Inc (Workforce Job Developer for Training Center) | \$39,500 | \$13,825 |
| TOTAL | \$964,360 | \$342,611 |

Should you have any questions or concerns regarding the contents of this Memorandum, please contact Deja Anderson, Director of the City's Division of Community Development, at extension 5304.



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO Box 051
TRENTON, NJ 08625-0051

PHILIP D. MURPHY
Governor

LT. GOVERNOR SHEILA Y. OLIVER
Commissioner

June 15, 2022

Michael Hill
Program Manager CSBG/HOPWA
Department of Housing Economic Development and Commerce
Division of Community Development
4 Jackson Square, 39 Kearney Ave.
Jersey City, NJ 07305

RE: Project Funds – FY2022 CSBG ND

Dear Ms. Hill:

Jersey City will receive Community Services Block Grant (CSBG) Non-Discretionary (ND) funds of \$964,360.

| | |
|-------------------|------------------|
| First allocation | \$342,611 |
| Second allocation | \$244,722 |
| Third allocation | <u>\$377,027</u> |
| Current total | \$964,360 |

The CSBG-ND funds are available from 10/1/2021 through 6/30/2023. Please ensure that the agencies you subcontract with are aware of the time frame, since this may differ from past contract years. If you require additional time to utilize funds, a grant revision would be necessary.

If you have any questions, please do not hesitate to contact me at (609) 913-4500.

Sincerely,

Scott Bruno
Contract Administrator and CSBG Lead
Department of Community Affairs
Division of Housing and Community Resources
Office of Community Services



Resolution of the City of Jersey City, N.J.

File No. Res. 22-578
Agenda No. 10.40
Approved: Aug 17 2022



RESOLUTION OF THE MUNICIPAL COUNCIL OF THE CITY OF JERSEY CITY AUTHORIZING SUBMISSION OF THE FY2023 COMMUNITY SERVICES BLOCK GRANT (CSBG) APPLICATION TO THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS.

COUNCIL offered and moved adoption of the following resolution:

WHEREAS, the New Jersey Department of Community Affairs (DCA) has been designated as the State Agency to administer and supervise the federal Community Services Block Grant (CSBG); and

WHEREAS, the Community Services Block Grant (CSBG) is an anti-poverty grant that provides non-discretionary funds for programs, services and activities that alleviate the causes and conditions of poverty in communities. These encompass employment, education, financial literacy, housing, nutrition, emergency services and/or health issues; and

WHEREAS, DCA intends to award the City of Jersey City (City) approximately \$964,360.00; and

WHEREAS, the City's Division of Community Development (DCD) desires to apply for and obtain an initial grant from DCA for an initial amount of approximately \$342,611.00 of the \$964,360.00 to carry out the program entitled "Non-Discretionary 2023 Community Services Block Grant (CSBG-ND) program"; and

WHEREAS, the funds for the Community Services Block Grant are available for one fiscal year. The program year of operation is January 1, 2023 through December 31, 2023; and

WHEREAS, the City has developed a Community Services Block Grant application consistent with the City's needs and federal regulations; and

WHEREAS, the City has complied with all program requirements and will continue to administer the Community Services Block Grant Program in compliance with such requirements.

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the City of Jersey City, that:

1. The Mayor and/or Business Administrator are hereby authorized to execute the application to the New Jersey Department of Community Affairs for FY2023 Community Services Block Grant funding;
2. The City of Jersey City Division of Community Development is hereby authorized to submit a Community Services Block Grant application to the New Jersey Department of Community Affairs for approximately \$342,611.00 of the total of \$964,360.00 in grant funding;
3. Upon receipt of the grant agreement from DCA, the Mayor and/or Business Administrator are hereby authorized to execute any such grant agreement; and
4. Upon receipt of a fully executed grant agreement, DCD, is hereby authorized to expend the funds pursuant to the terms of the agreement between the City of Jersey City Division of Community Development and the New Jersey Department of Community Affairs.

Resolution of the Municipal Council of the City of Jersey City authorizing Submission of the FY2023 Community Services Block Grant (CSBG) Application to the New Jersey Department of Community Affairs.

APPROVED AS TO LEGAL FORM


Business Administrator


Corporation Counsel

Certification Required

| RECORD OF COUNCIL VOTE -- Aug 17 | | | | | | | | | | | | | | 8-0 | |
|----------------------------------|-----|-----|------|--------|---------|-----|-----|------|--------|---------------------|-----|-----|------|--------|---------------------|
| | AYE | NAY | N.V. | Absent | | AYE | NAY | N.V. | Absent | | AYE | NAY | N.V. | Absent | N.V. - (Abstain) |
| RIDLEY | ✓ | | | | SALEH | ✓ | | | | DEGISE | ✓ | | | | |
| PRINZ-AREY | ✓ | | | | SOLOMON | ✓ | | | | RIVERA | ✓ | | | | |
| BOGGIANO | | | | ✓ | GILMORE | ✓ | | | | WATTERMANN, PRES | ✓ | | | | |

Adopted at a meeting of the Municipal Council of the City of Jersey.


President of Council


City Clerk

Resolution of the Municipal Council of the City of Jersey City authorizing Submission of the FY2023 Community Services Block Grant (CSBG) Application to the New Jersey Department of Community Affairs.

RESOLUTION FACT SHEET -

This summary sheet is to be attached to the front of any resolution that is submitted for Council consideration. Incomplete or vague fact sheets will be returned with the resolution.

Project Manager

| | | | |
|--|---|--------------|--------------------|
| Deja Anderson, Director, Division of Community Development | | 201-547-5304 | danderson@jenj.org |
| Department | Department of Housing, Economic Development, and Commerce | | |
| Division | Division of Community Development | | |

Note: Project Manager must be available by phone during agenda meeting (Wednesday prior to council meeting @ 1:00 p.m.)

| | |
|---------|--|
| Meeting | Regular Meeting of Municipal Council - Aug 17 2022 |
|---------|--|

Purpose

The City of Jersey City's (City) Division of Community Development (DCD) is respectfully requesting the City's Municipal Council to approve the submission of a Community Services Block Grant application to the New Jersey Department of Community Affairs for an initial amount of approximately \$342,611.00 of the \$964,360.00 in grant funding for FY2023. The Community Services Block Grant (CSBG) is an anti-poverty grant that provides funding to various social service agencies. Services range from educational programs for youth to Meals on Wheels programs for senior citizens. Grant Funds - \$342,611 (initial allocation). Expected total allocation of \$964,360.00

Contract term (include all)

Grant Term: January 1, 2023 – December 31, 2023

Type of award:

State (DCA) Funding

ATTACHMENTS:

Memo CSBG FY23 submission of Application

Approved by
 Deja Anderson, Director, Division of Community Development
 Annisia Cialone, HEDC Director
 Ray Reddington, Attorney
 John Metro, Business Administrator

Status:
 Approved - Aug 02 2022
 Approved - Aug 03 2022
 Approved - Aug 04 2022
 Approved - Aug 10 2022



STEVEN M. FULOP, MAYOR
CITY OF JERSEY CITY

CITY OF JERSEY CITY
DEPARTMENT OF
HOUSING, ECONOMIC DEVELOPMENT & COMMERCE
DIVISION OF COMMUNITY DEVELOPMENT
1 Jackson Square Third Floor, Jersey City, NJ 07305
Phone: (201) 547-6910
Fax: (201) 547-5104

Memorandum

To: Members of the Jersey City Municipal Council
From: Deja Anderson, Director, HEDC/DCD
CC: Susan Ludwig, Assistant Director, HEDC/DCD
Alena Sherman, Esq., HEDC/Division of Community Development
Date: August 1, 2022
Subject: **Resolution of the Municipal Council of the City of Jersey City Authorizing Submission of the FY2023 Community Services Block Grant (CSBG) Application to the New Jersey Department of Community Affairs**

The Department of Community Affairs (DCA) issued an initial allocation of \$342,611 for the operation of the 2023 Community Services Block Grant (CSBG). This amount represents a portion of the total anticipated grant award of \$964,360. It is further recognized that the Department of Community Affairs may offer a lesser or greater final funding amount upon receipt of their final Grant Agreement.

The City of Jersey City Division of Community Development desires to apply for and obtain a grant from the New Jersey Department of Community Affairs (DCA) for funding from the program entitled "2021 CSBG Non-Discretionary Community Services Block Grant (CSBG-ND).

The Community Services Block Grant (CSBG) is an anti-poverty grant that provides funding to various social service agencies. Services range from educational programs for youth to Meals on Wheels programs for senior citizens. The CSBG Grant is effective for one (1) calendar year (i.e. January 1, 2023 through December 31, 2023). No local cash match is required by the City of Jersey City under this grant agreement.

The City of Jersey City has complied with all program requirements and will continue to administer the Community Services Block Grant Program in compliance with such requirements

Should you have any questions or concerns regarding the contents of this memorandum, please contact me at extension 5304. Thank you.